

# \*\*\*NOTICE OF FILMING\*\*\* IN YOUR NEIGHBORHOOD

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**PRODUCTION COMPANY:** [Name of Production Company]  
**PRODUCTION TITLE:** [Name of Film, Series or Photo Shoot]  
**LOCATION:** [Location of Production]  
**DATE(s):** [Date(s) of Film Impact]  
**TIME(s):** [Time(s) of Film Impact]

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## STREETS CLOSURES

[Production Company] will be filming in your neighborhood on [Date(s)]. Filming will require [full or partial] closure to the following streets:  
[xxx-xxx block] of [Name of Street] from [Start Time – End Time] on [Date (if multiple days)]  
[xxx-xxx block] of [Name of Street] from [Start time – End time] on [Date (if multiple days)]

## TRAFFIC & PARKING DETOUR INFORMATION

[Include necessary detour information for road closures and access to parking garages, if applicable]

**\*\*MANDATORY\*\***

**EVENT NOTIFICATIONS MUST INCLUDE A DETAILED LIST OF AFFECTED STREETS OR MAP OF STREET CLOSURE MUST INCLUDE ALL SUGGESTED DETOUR ROUTES**

## PRODUCTION DESCRIPTION

Please be advised [Live 'Blank' Gunfire, pyrotechnics, special effects, explosions, condors, loud music etc...] will take place periodically on [Date(s)]. To limit the impact on the neighborhood, our cast and crew will park all trucks and equipment on the [North/South/East/West] side of the [xxx block] of [Name of Street]. [Include additional impact/nonimpact information such as parking garages, business and residential entrances will not be blocked]

If you have questions or concerns regarding the film activity, please contact the [Location Manager].

Sincerely,

[Contact Name, Title]  
[On-site Cell Number]  
[Email]

*An application for a film permit has been filed with Sacramento Film + Media at 915 I St., 3rd FL Sacramento, CA 95814. Contact the office at 916-808-2676 if you have questions regarding the permit.*