



Emma Ryder

Experience

Set Production Assistant February 2023 – March 2023

Robert Craig Films - No Address Feature Film | Sacramento, CA

- Assisted in set up and breakdown of production materials throughout entirety of project
- Collected and distributed radios to crew members daily
- Acted as a liaison between 1st team members and production crew members
- Provided strong lock ups in high traffic areas

Set Production Assistant February 2023

Tool of North America – Under Armour Commercial | San Francisco, CA

- Anticipate crew members needs in various areas of production
- Handle various tasks associated with production processes
- Provide communication between departments on production

Film Office Production Assistant January 2023 – May 2023

Sacramento Film + Media | Sacramento, CA

- Handle various tasks associated with pre-production, including film permits
- Communicated between filmmakers and the Sacramento Film Commissioner

Producer August 2022 – December 2022

The Long Drive – Student Film: California State University, Sacramento | Sacramento, CA

- Complied budget, schedules, casting agreements, and location permits to ensure a complete greenlight for production
- Managed crew members and ensuring all work be completed by hard deadlines
- Ensure the project stayed within budget and schedule
- Promoted project throughout entirety of production

Creative Marketing Assistant June 2022 – February 2023

Martis Camp Realty | Truckee, CA

- Planned and assisted operations alongside Creative Marketing Director
- Utilize cameras creative video and landscape photography
- Edit video footage in Adobe Premiere Pro
- Administer Martis Camp Instagram reels, create videos for website redesign

Sports Media Intern January 2022 – June 2022

California State University, Sacramento | Sacramento, CA

- Work with a team to properly cover and broadcast sporting events
- Operate and manage cameras in long intervals to film events
- Coordinate with the director to run replays for events
- Communicate effectively to properly compose shots that compensate for graphics such as lower thirds

Achievements & Involvements

J Street Film Festival Committee September 2022 - December 2022

Coordinate with outside funding to arrange a screening of short films and an audience of up to 200 people

Kincade Productions: ProductionAssistant Course February 2023

Learned necessary skills needed to be a successful Production Assistant

Contact

Phone

(707)430-7660

Email

emmac.ryder@gmail.com

Location

Vacaville, CA

Education

2022

BA in Film and Video Production

California State University, Sacramento

Relevant Coursework

- Writing Scripts for Film and Video
- Audio and Video Production
- Documentary Film
- Film Studies and Analysis
- Production Management
- Editing and Theory of Editing

Skills

- Microsoft Office (Word, PowerPoint, Excel, Outlook)
- Google Apps (Docs, Slides, Sheets, Gmail)
- Adobe Creative Suite (Audition, Premiere, Photoshop, Lightroom)
- Zoom
- Social Media Platforms
- Attention to detail
- Customer Service
- Dependable
- Communication
- Creative problem solving
- Organization
- Adaptable