

Summer Internship - 6 week program, \$1000 stipend

Weeks 1-2 Onboarding & Certification

- Complete onboarding paperwork, access to city programs, logins, badging.
- Complete an online Production Assistant Boot Camp certification program.

Weeks 3-6: Office Fundamentals

- Understand film office protocols, tools, and Sacramento's permitting processes.
- Shadow the Film Commissioner and team to learn operational workflows.
- Learn communications and administrative basics, including attending meetings and managing email correspondence.
- Get familiar with Sacramento's various film-related jurisdictions and regulations.
- Work on an ongoing special project.
- On-set work as a production assistant, when available.

Eligibility

- Anyone 18 years or older with some film experience and interested in a career in the entertainment industry.
- College students studying film, communications, or related fields; in the last two semesters of college preferably
- Must be able to commit eight (8) hours per week for six (6) weeks and complete onboarding steps.